

Fall 2021 Enrollment

Practical Nursing Admissions Guide for NLTCC Mansfield, Minden, or Shreveport Programs

Pre-Nursing

Pre-Nursing students are those who have not yet successfully completed the following courses: LEAD 1003 Work Readiness, CPTR 1002 Computer Literacy and Applications, HNUR 1000 Practical Nursing Applications, HNUR 1100 Anatomy and Physiology for PN's, HNUR 1211 Nursing Fundamentals I, HNUR 1212 Geriatric Clinical I, and HNUR 1322 Nutritional Aspects.

There is no waiting list and no special admission processes to enroll in LEAD 1003 Work Readiness or CPTR 1002 Computer Literacy and Applications. Students may enroll in these classes adhering to the typical NLTCC enrollment process. These classes will be offered to students each semester.

HNUR 1100 Anatomy and Physiology will be offered each Fall semester to students meeting the following requirements:

- High School Diploma
- Minimal Accuplacer or alternative testing scores
- Completed NLTCC application

Pre-Nursing courses offered each Spring semester are: HNUR 1000 Practical Nursing Applications, HNUR 1100 Anatomy and Physiology for PN's, and HNUR 1322 Nutritional Aspects.

A Practical Nursing checklist will be provided to each student once enrolled in pre-nursing courses in the Spring semester and must be completed and submitted to the nursing department before the last day of the Spring semester. Those items include:

- ACT/COMPASS/Accuplacer scores (copy must be included in the packet)
- Official high school transcript/GED transcript (must be mailed directly from the institution or hand delivered in a sealed envelope)
- Official college transcript (s): Transcripts must be mailed, electronically transmitted or emailed directly from the institution to NLTCC. Transcripts must be submitted from ALL previous colleges. No transcripts will be accepted if hand delivered regardless of the official stamp. Failure to disclose any admissions, attendance or coursework at any institution prior to NLTCC may result in dismissal from the program.
- A valid driver's license or state issued photo ID with correct name and address (a copy will be made at NLTCC). An expired driver's license or state photo ID will NOT be accepted.
- Current official immunization record and must include:
 - a. DPT LESS THAN 10 YEARS OLD
 - b. MMR X 2 IF BORN AFTER 1957 OR POSITIVE RUBELLA TITER

c. VARICELLA (IMMUNIZATION OR DOCUMENTATION OF DISEASE: POSITIVE VARICELLA TITER)

d. HEPATITIS B SERIES (IN PROGRESS OR COMPLETED) OR SIGNED DECLINATION FORM

- Birth certificate with raised seal (copy will be made at NLTCC). If birth certificate is illegible or unable to clearly copy, a new birth certificate will need to be requested. Students born out of state will need to request certificate from birth state.
- Social security card (copy will be made at NLTCC)
- \$40.22 for background check for school copy (paid online via debit/credit card by student). Website: www.globaldatafusion.com/nltcc-bc/
- Transfer/re-entry students: Letter of recommendation from the Program Coordinator of the last program attended stating date of attendance, reason for separation and if the student IS or IS NOT in good standing.
- TB skin test (current within one year and repeated yearly). TB skin test will need to be obtained at the end of the spring semester prior to start of summer semester. Must include documentation of result read by a healthcare provider.

Once all requirements are met at the end of the spring semester, students will enroll in HNUR 1211 Nursing Fundamentals I and HNUR 1212 Geriatric Clinical I in the summer semester. The following Practical Nursing checklist will be given to students for completion to apply for admission into the Practical Nursing Program for the Fall Level I cohort. The deadline to complete the checklist will be the last day of classes for the summer semester. The items include:

- Currently passing, have passed, or received credit for LEAD/Computers/PN Apps/A&P/Nutrition/Nursing Fundamentals I/Geriatric Clinical I
- FLU VACCINATION DURING FLU SEASON (OCTOBER-MARCH). REQUIRED PRIOR TO CLINICAL ROTATIONS IN THE FALL SEMESTER – DUE BY SEPTEMBER 30 OF EACH YEAR.
- Completed physical with form provided by school institution. (Must be repeated yearly if a re-entry/transfer student: NO EXCEPTIONS)
- If student has an arrest history, ALL court documents and arrest records, even if charges were dismissed or expunged, must be provided. This does not include minor traffic violations such as a speeding ticket or seat belt violations. If you are UNSURE of any of the above, please see program coordinator BEFORE packet submission.
- TWO DIGITAL fingerprint cards. Contact local sheriff's office to make appointment.
- \$39.25 MONEY ORDER payable to Louisiana State Police for LSBPNE required background check (state and FBI).
- \$50 online payment through Nurse Portal. Payment to be submitted after completion of LSBPNE Student Admission application. Further instructions provided when nursing packet is submitted.
- On-line application for admissions to Level 1 at NLTCC

Transfer/re-entry students: Letter of recommendation from the program coordinator of the last program attended stating date of attendance, reason for separation and if the student IS or IS NOT in good standing.