



Policy Name:	General Admission Policy
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Functional Area:	Academic Affairs

General Admission Policy

Northwest Louisiana Technical Community College is an open admissions institution, as established by the Louisiana Legislature and approved by the Board of Regents and Louisiana Community and Technical College System.

Any person above the age of 16, regardless of prior academic preparation, may be fully admitted to NLTC as long as the following criteria are satisfied:

- The person has completed and submitted an application for admission.
- The person has provided proof of selective service registration as required by Louisiana R.S. 17:3151.
- The person has satisfied the requirements of Louisiana R.S. 17:170 related to the immunization of persons entering school.

Persons 16 years of age or younger must, in addition to the requirements stated above, provide proof of graduation from a state-approved high school or high school equivalency to be fully admitted to NLTC. This admission policy does not apply to the following: (1) High School Dual Enrollment students and (2) International students.

Certain programs within the institution may require additional admission standards in order to meet external regulatory agency requirements. Programs requiring high school diploma or equivalent:

- **TD Nursing**
- **CTS Patient Care Technician**
- **CTS Phlebotomy**
- **CTS EKG**
- **CTS Heavy Equipment Vehicle Operator**

(*Proof of high school diploma or equivalent is required prior to registering for courses.)

All eligible persons are assured equal opportunity for admission without regard to ethnicity, religion, gender, national origin, age, disability, marital status, or veteran status. Northwest Louisiana Technical Community College reserves the right to refuse admission to any student.

Full admittance to the college does not guarantee student has met the eligibility requirements for Federal Financial Aid.

NLTC operates on a three-semester system, which includes a summer term. A qualified applicant may register at the beginning of any academic session within the semester. Complete admission records must be received in the Admissions/Registrar's Office prior to registration in order for the applicant to be notified regarding eligibility for admission.

The student's **permanent record** may contain the following information: academic transcripts from high school and college, placement test scores, immunization records, and proof of Selective Service registration by male students.

Approved:



Dr. Jayda Spillers

Chancellor

