College Exit/ Job Placement

Student Name: _____SS#: _____

Program: _____

Last Term of Attendance: _____Last Date of Attendance: _____

Completion/Exit Date: _____Total Program Hours Earned to Date: _____

Was the student dually enrolled in High School?   Yes   No

Are you receiving any type of financial aid?   Yes   No   List: _____

Check if student also exited from the following: GED   Adult Education   STEP

EXIT LEVEL

Graduate (A Job Placement Form must be submitted for all completers and graduates.)

Associate Degree   Technical Diploma

Certificate

    CTS (Certificate of Technical Studies) (21-33 credit hours) BOR recognized CTS
    CTC (Career and Technical Certificates)

    Name of CTS:

    _____

    Name of CTC: _____

No Award (A Job Placement Form must be provided for the student's file).

REASON FOR EXIT

Documented evidence of the following must be provided for the student's file.

Attendance Suspension	Financial Problems	Return to High School
Death	Lack of Child Care	Temporary Leave
Disciplinary — Expulsion	Non-credit Certificate	Transportation Problems
Disciplinary Suspension	Personal Reasons	Unsatisfactory Progress
Jail/Prison	Care for a sick family member	Deported
Employment—Related	Employment—Unrelated	Program Change
Continuing Education	Joined Military	Self Employed
Academic Suspension	Dropped/Unknown	LTC Campus Transfer
Approved Medical	Excessive Absences	Program Closure

Other: _____

JOB PLACEMENT INFORMATION

_____

Name of Business   Employer Contact/Phone   Fax Number

_____

Street Address   City   State   ZIP Code

Job Title: _____   Salary: Per Hour_____   Per Month: _____

Employment Related: Yes No   Full Time Part Time Date Employed: _____

Signatures:

Instructor: _____ Date: _____

Student Affairs Office: _____Date: _____

Date Recorded in Official Student Records Database By: _____

Policy Reference: LTC Policy #IS100.51 College Exit/Job Placement
         Louisiana Technical College Policy No. IS100.51

Approved:

Dr. Jayda Spiliers

Chancellor