



Policy Name:	Clock Hours/Credit Hours Conversions
Policy Number:	1.118
Effective Date:	June 1, 2007
Date of Last Revision:	July 24, 2019
Functional Area:	Academic Affairs

Clock Hours/Credit Hours Conversions

Northwest Louisiana Technical Community College (NLTCC) enforces the minimum conversion rates of clock hours to credit hours as defined by the Council on Occupational Education (COE).

SCOPE

As defined by the Accrediting Commission of the Council on Occupational Education, the minimum clock hour/credit hour conversion rates are as follows:

- Lecture:** 15 clock hours equal 1 credit hour
- Lab:** 30 clock hours equal 1 credit hour
- Work Based Activities:** 45 clock hours equal 1 credit hour

Policy Reference: LTC Policy # IS1930.118 Clock Hours/Credit Hours Conversion
Council on Occupational Education Policies and Procedures

Approved:

A handwritten signature in black ink, appearing to read "Jayda Spillers", is written over a horizontal line.

Dr. Jayda Spillers

Chancellor

