

Northwest Louisiana Technical Community College

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***Technology Fee Funds***

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Original Adoption: June 1, 2007  
Effective Date: June 1, 2007  
Last Revision: January 1, 2023

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***PURPOSE***

Students enrolled in the Northwest Louisiana Technical Community College (NLTC) contribute to a Student Technology Fee Program fee each semester, referred to as Technology Fees. The Technology Fees assist with all major technology efforts of the Northwest Louisiana Technical Community College that are designed to enhance the learning process for students

***SCOPE AND APPLICABILITY***

Technology fees collected by NLTC will be used for the purpose of enhancing instruction and improving the infrastructure and technical capacity of the NLTC.

***CRITERIA FOR PROPOSALS***

Money collected by the NLTC as Technology Fees may be used for expenses that fit within the following:

1. Maintenance and/or replacement of personal computers used by students or in the instructional process
2. Addition of computer labs, other instructional technology such as video instruction and the electronic classroom and the lab personnel for such labs
3. Equipment such as imaging equipment, copiers, toner, printing in support of instruction, smart cards, e-mail accounts, web access, etc.
4. Maintenance, repair, expansion, and support of network infrastructure; and,
5. Increased access to state-of-the-art software, web-based learning tools, communication, and interactive programs, etc.

6. Increased access to the campus network and internet resources
7. Other technology related needs recommended by Information Technology Committee and approved by the Leadership team.

Purchases utilizing the Technology Fee Fund maybe initiated from multiple areas within the college. Approval from the Campus Information Technology Committee shall be obtained from any items affecting network access, expansion, storage, recovery, and/or replacement.

Requisitions for Technology Fee expenditures shall be reviewed by the Vice Chancellor of Finance and Administration to ensure the expense is aligned with the criteria outlined above and in compliance with the college's technology needs required to support students and/or the instructional processes.

### ***COMMITTEE MEMBERS***

#### Campus Information Technology Committee Membership:

CIO, LCTCS

Manager Campus IT, LCTCS

Network Manager, LCTCS

IT Technician, NLTCC

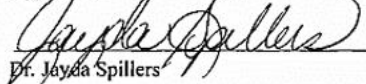
Vice Chancellor of Finance and Administration, NLTCC

The NLTCC Technology Fee Council will:

- 1) Evaluate Information Technology needs, requests, proposals
- 2) Make recommendations to the Chancellor NLTCC Leadership team.

*Policy Reference:* LA R.S. 17:3351.1

Approved:



Dr. Jayda Spillers

Chancellor