



Policy Name:	SGA Election Application
Policy Number:	2.005a
Effective Date:	June 1, 2007
Date of Last Revision:	July 24, 2019
Functional Area:	Student Services

### SGA Election Application

All persons wishing to run for a Northwest Louisiana Technical Community College elective office must complete and file this application with the Student Government Association Faculty Advisor at the campus at which he/she currently is enrolled by the close of business on \_\_\_\_\_. All potential candidates must meet all criteria in order to qualify for candidacy.

Members of the executive cabinet- Persons wishing to qualify for any of the named Executive Offices (President, Secretary/Treasurer) must meet the following criteria:

1. Shall have completed a minimum of twelve (12) semester hours of Louisiana Technical Community College recognized study prior to qualifying as a candidate.
2. Shall be enrolled in and completed nine (9) semester hours within the NLTCC/LCTC System by the end of the semester in which they are running.
3. Shall have earned a cumulative grade point average (GPA) of at least 2.5 on a 4.0 scale at the end of the last semester attended prior to the election.
4. Must maintain a 2.0 or higher cumulative average while in office.

**Office Sought: (President, Secretary/Treasurer):** \_\_\_\_\_

**Name:** \_\_\_\_\_ **LOLA ID#:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State:** \_\_\_\_\_

**Zip Code:** \_\_\_\_\_ **Email Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Alternate Phone:** \_\_\_\_\_

**Total Number of NLTCC Credit Hours Completed:** \_\_\_\_\_ **Grade Point Average:** \_\_\_\_\_

**Number of Credit Hours Currently Enrolled in:** \_\_\_\_\_

SGA Advisor must submit this form to the Records Office for the campus. Once the Records Office confirms verification of hours and GPA, the advisor must submit a list of eligible candidates to the election committee. The committee may not have access to the students' private information.

All students elected to serve as SGA Officers are required to fulfill the duties of that office. Students impeached for failure to perform their duties as required will forfeit the tuition waived on their behalf. They must pay their own tuition for the term in which the impeachment occurs and every term thereafter.

## ELECTION CERTIFICATION INFORMATION

I certify that the above information is true to the best of my knowledge, and I give permission to the SGA Election Board to verify my eligibility for the purpose of qualifying as a candidate. I shall abide by all the rules of the Northwest Louisiana Technical Community College Student Government Association.

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Applicants Signature

Date

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Faculty Advisor's Signature

Date

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Records Office Verification

Date

Policy Reference:     *LTC Policy # SA200.40 SGA Election Application*  
LTC Policy #SA 1930.207 Confidentiality of Student Records  
LTC Policy #SA 1930.265 Student Government Associations  
LTC Policy #SA 1930.266 Student Records

