



Northwest Louisiana Technical Community College

Hardship Waiver of Tuition, Fees, & Miscellaneous Charge

Original Adoption: October 16, 2019

Effective Date: October 16, 2019

Last Revision: January 1, 2023

State law grants authority to the Board of Supervisors of Louisiana Community and Technical Colleges to assess an academic excellence fee, an operational fee, and increase tuition at each institution under its management and supervision. In cases of financial hardship, students adversely affected may apply to have these fees and the increased tuition waived. At Northwest Louisiana Technical Community College (NLTC), hardship is defined as any documentable event which prohibits an otherwise eligible student from paying the approved additional tuition increase for the semester indicated.

Eligibility Requirements:

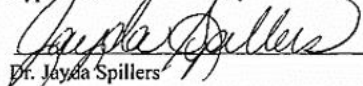
- A. A significant economic hardship includes, but is not limited to, the following extenuating circumstances:
 - Temporary loss of income or employment
 - Temporary loss of income or employment of a parent(s) or spouse
 - Unexpected medical expenses
 - Recent death of a parent, spouse or guardian
 - Displacement or damage due to natural disaster
 - Loss of income due to long-term disability
 - Classified as a wounded warrior or a disabled veteran by the Department of Veteran Affairs
- B. Tuition/fee hardship waivers are allowed only when specified by legislation.
- C. Students wishing to file an appeal must have completed a Free Application for Federal Student Aid (FAFSA). Individual need will be based upon the FAFSA application as certified by the Department of Education.
- D. Students who receive grants, scholarships, and/or waivers such as Federal Pell, Taylor Opportunity Program for Students (TOPS) that meet or exceed tuition and fees will not qualify for a waiver.
- E. Students who are not eligible for need-based aid must document unusual circumstances to qualify for a waiver of tuition and fees.
- F. *Students who wish to file a hardship appeal must:*

- Be a Louisiana resident
- Be a full-time student
- Have filed a FAFSA (final results must have been received by the College)
- Have no prior outstanding debt due to NLTC
- Meet satisfactory academic progress standards (at least a 2.00 cumulative GPA)
- Not have received state approved tuition waivers/exemption such as National Guard, Senior Citizens, children of deceased/disabled police, and other legislative mandated tuition/fee exemptions that meet or exceed tuition and fees
- Not have received awards such as TOPS, Federal Pell, Strategies to Empower People (STEP), Louisiana GO Grant, as well as institution, private or state scholarship that meet or exceed tuition and fees • Provide documentation of extenuating circumstances, as applicable
- Submit the Hardship Waiver of Tuition and Fees Waiver Application to the Financial Aid Office at least 5 days prior to the fee payment deadline each semester or summer session for which an exemption is requested

Special Notes

- A student's application for a waiver of tuition and fees will be, at a minimum, reviewed and approved or denied by the Vice Chancellor of academic and Student Affairs, the Chancellor, and the Vice Chancellor of Finance and Administration.
- The determination of need will be based on the applicant's Expected Family Contribution (EFC) as established by the United States Department of Education, state residency, and academic eligibility for financial aid.
- Documentation will be required and such documentation will become the property of NLTC.
- If a waiver is approved, the amount is only for the official approved tuition waiver for that semester or session. The tuition waiver will be posted to the student account.
- If additional aid is received after the waiver is granted, the waiver will be canceled.
- Another application must be filed for subsequent hardship cases in subsequent semesters or sessions.
- Miscellaneous charges including, but not limited to, exam testing may be waived for applicants.

Approved:



Dr. Jayda Spillers

Chancellor