



Policy No. 5.021

Northwest Louisiana Technical Community College

Notification of Potential Deficit

Original Adoption: February 10, 2008

Effective Date: February 10, 2008

Last Revision: January 1, 2023

PURPOSE:

To allow LCTCS to assist NLCC in taking appropriate measures to avoid the potential deficit.

STATUTORY REFERENCE:

In compliance with Louisiana Revised Statute 39:77 which states that if an entity expends more than the amount budgeted and authorized by the Legislature, this action "... shall constitute reasonable cause for removal from office of the officer or officers, whether elected or appointed, responsible therefore in accordance with the provision of Article X of the Constitution of Louisiana."

GENERAL POLICY/PROCEDURES:

To operate in accordance with State law, if the Vice Chancellor of Finance or Chancellor becomes aware of an impending deficit, they are responsible for immediately notifying the Louisiana Community and Technical College Office of Finance and Administration both verbally and in writing of the impending deficit. The written notice to the LCTCS Director of Finance and Administration must include a list of proposed and recommended actions to eliminate the deficit. For purposes of this policy, a deficit is defined as a situation in which expenses exceed anticipated revenues, or spending exceeds anticipated annual budget authority by the end of a fiscal year.

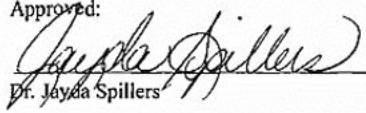
This practice of immediate notification will allow the LCTCS Office of Finance and Administration to assist the Region in taking appropriate measures to avoid the potential deficit. In situations where this policy is not followed, appropriate disciplinary measures will be applied.

To operate in accordance with State law and LCTCS Policy, if the Chancellor becomes aware of an impending deficit, the Chancellor and/or the Vice Chancellor of Finance and Administration is responsible for immediately notifying the LCTCS President both verbally and in writing.

Policy Reference: LTC Policy #FS1930.340 Notification of Potential Deficit

Louisiana Revised Statute 39:77
LCTCS Policy #5.020 Notification of Deficit

Approved:

A handwritten signature in black ink, appearing to read "Jayda Spillers", is written over a horizontal line.

Dr. Jayda Spillers

Chancellor