



Policy No. 5.027

Northwest Louisiana Technical Community College

Purchasing

Original Adoption: February 4, 2020
Effective Date: February 4, 2020
Last Revision: January 1, 2023

Northwest Louisiana Technical Community College (NLTC) Procurement operates in accordance with the regulations set for by the Louisiana office of State Procurement (OSP).

NLTC may utilize the use of the P-Card Program to improve efficiency and effectiveness where applicable. The use of such program for purchases shall not negate any current purchasing policies, rules and regulations, mandates, Louisiana Statutes, Executive Orders, State Liability Travel Card, and CBA policies and/or PPM 49. All must be followed when using and administering the P-Card.

NLTC shall abide by the terms of LCTCS 5.018 LCTCS Policy for LaCarte Procurement unless a "Request for Exemption" is submitted and approved by the Office of State Travel.

Approved:

A handwritten signature in black ink, appearing to read "Jayda Spillers", is written over a horizontal line.

Dr. Jayda Spillers

Chancellor